

## **October Board Meeting**

Oct 24, 2023, 4:00 – 5:00 PM (America/New\_York)

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**NOTE: THE MEETING IS BEING HELD REMOTELY VIA GOTOMEETING**  
**AGENDA**

REGULAR MEETING  
OF THE SOMERVILLE HOUSING AUTHORITY  
OCTOBER 24, 2023

1. MEETING CALLED TO ORDER AND SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA at **4:00 p.m.**  
  
Joe Capuano  
Eleanor Rances  
Adeleine Mannion  
James Zamer  
Dennis Lemard
2. APPROVAL OF MINUTES OF PREVIOUS MEETING
  - (a) Monthly Board Meeting held August 30, 2023 **(Roll Call Vote Required)**
  - (b) Monthly Board Meeting held September 28, 2023 **(Roll Call Vote Required)**
3. COMMUNICATIONS
4. RESIDENT CONCERNS
5. REPORT OF THE EXECUTIVE DIRECTOR **(Roll Call Vote Required)**
6. NEW BUSINESS
  - (a) Consideration of request to approve the Executive Director Contract with Diane Cohen to be SHA's full-time Executive Director for a three (3) year and six (6) month term from the effective date ending March 31, 2027, paid at \$222,661 per annual, as presented, subject to EOHLC approval. **(Roll Call Vote Required)**
  - (b) Consideration of request by the Executive Director to enter into a 1-year contract with P.C. Richard & Son for the purchase and delivery of stoves in the amount of \$56,675. **(Roll Call Vote Required)**
  - (c) Consideration of request by the Executive Director to enter into a 3-year contract with FM Generator, Inc for generator maintenance in the amount of \$128,137.50. **(Roll Call Vote Required)**
  - (d) Consideration of request by the Executive Director to appoint Christopher Houghton, Maintenance Mechanic, permanent.

7. ANY OTHER MATTERS THAT MAY PROPERLY COME BEFORE THE BOARD
  - (a) Scheduling for next Regular Board Meeting: TBD
8. ADJOURNMENT (**Roll Call Vote Required**)